# **Installing an Ignition Interlock Device**

- 1. Choosing your Ignition Interlock device
  - a. Currently there are 68 licensed Service Centers available in 33 cities in NM
  - b. Check the provider list for a Service Center in your area
  - c. Because TSD/TSC cannot recommend a specific device for you, it is encouraged that you visit each manufacturers website to choose the best device for you
  - d. There are 8 different device manufacturers in NM, please refer to 'Approved IIL Manufacturers' page for contact and website information

## 2. Scheduling an appointment

- a. Service Centers require that you call ahead to schedule an installation appointment. An installation can take up to 2 hours to complete.
- b. Because each device is different, during your initial call they will explain their process to you, the fees you may be charged and the estimated time it will take for the installation to be completed
- c. Most Service Centers will not accept cash as payment for their fees, please make sure you have a Debit/Credit card, money order or cashier's check.

## 3. Paperwork you will need

- a. Copy of your court or MVD paperwork
- b. Two forms of identification
- c. Current vehicle insurance and registration paperwork
- d. If you do not own the vehicle, you will need a notarized consent form completed by the owner of the vehicle stating that you can install a device in their vehicle (\*\*\*Note: NM law requires that you install an ignition interlock device in any vehicle you operate)

#### 4. Training

- a. At time of installation, you will watch a training video on how to use and maintain the device, you will get practice in blowing into your device
- b. You will receive a 'Users Guide' and be given an emergency contact number

### 5. Monitoring

- a. After installation you will be given a lease agreement, you need to provide a copy to your monitoring authority (Court or MVD) as proof of installation. You will also need to complete MVD 10456 form in order to get your Ignition Interlock driver's license.
- b. Monthly service/calibration varies with your monitoring authority, in NM the requirement is every 30 to 60 days
- c. If your device registers a violation, you will have 5 days maximum to return to your Service Center for servicing of your device
- d. A copy of your monthly service records will be given to you as NM requires you have a copy in your vehicle

## 6. Removing your device

- a. You will need Judgement and Sentencing (J&S) paperwork
- b. Copy of your reinstated license
- c. You will need to submit this to your Service Center at least 1 week prior to a scheduled removal date